

Senior Outreach Coordinator – South County Community Services

Position Summary: South County Community Services seeks an experienced social worker with wide experience serving seniors in finding the resources they need to age in place as much as possible. Coordinator would be expected to provide effective referrals and have/develop a good background and knowledge of area resources for seniors and caregivers. Referrals would include in-house referrals for DHHS, transportation, veteran services, and emergency financial assistance, as well as external referrals to other local agencies. Coordinator would implement SCCS programs for seniors (such as Kinship Caregivers and Safe at Home programs) and would be key in developing new senior programs with local and regional partners as appropriate. Duties also include effective coordination with SCCS staff, referral partners, and funding sources, as well as limited representation of agency at events and coordination with key senior initiatives in Kalamazoo County.

This position is salaried at 32 hours per week. The Senior Outreach Coordinator will be expected to work 8:30am to 5pm, Monday through Thursday, with a 30-minute unpaid lunch, and occasional weekend and evening events. Compensation will depend on education and experience. South County Community Services does not offer health insurance.

Essential Functions:

- Serve as the point person for seniors and their families to successfully link them to assistance with helping professionals and organizations who operate with integrity, provide evidence-based programs, and have a proven history of successful outcomes.
- Keep accurate records of client plans, referrals, and unmet needs that can be shared (upon client permission) with other helping professionals in order to ensure continuity and support for successful navigation toward good outcomes through complicated networks of professional helpers.
- Responsible for frequent communications to clients about resources and opportunities.
- Responsible for client and agency advocacy with partner agencies and community-at-large.
- Event coordination as appropriate: usually includes county-wide activities and holiday assistance.

Position Requirements:

- Minimum of a bachelor's degree in social work, preferably with education or experience involving seniors and caregivers. Persons with demonstrated dedication to the senior population, significant work experience within a network of providers, and relevant life experience are ideal candidates.
- Preference will be given to those with experience working with low income families.
- Ability to meet with clients in their homes.
- Ability to identify appropriate resources and work successfully with referral partners is critical.
- Good communication skills with people of all ages and backgrounds.
- Ability to be creative and flexible and deal effectively with stressful situations.
- Capability of making responsible and independent decisions and judgments.
- Consistent use of good problem-solving skills.
- Good organizational skills.

Physical Requirements:

- Work is somewhat sedentary in nature but will frequently require standing and walking and assisting seniors with mobility.
- May be required to lift a maximum of 50 lbs with or without assistance.
- Local travel is necessary, so the ability to travel as needed is required.

If you are interested in applying for this position, please call 649-2901 or email ajohnson@southcountycs.com to talk to Drew Johnson. Applications will be accepted through March 1, 2020.